

Single Family Property Input Form

Kale Realty

Fax- 312-256-2025

Info@kalerealty.com

If you do not know just leave blank....

Date _____ List Price \$ _____

2. Property Address _____

3. City, State, Zip _____

4. County _____

Township _____

Corporate or Unincorporated

Directions to

Home _____

Subdivision Name _____

School Information

	Elementary	Junior High	High School
District #			
Name of School			

Year Built _____

Recent Rehab *Yes / No*

Existing Basement/Foundation Yes / No

Property Currently Being Leased? _____

If Yes- provide Lease expiration Date _____

Age

1-5 Years / 6-10 Years / 11-25 Years / 25-50 Years / 51-100 Years / NEW- Ready to Move in / Recent Rehab / NEW-Proposed Under Construction / NEW – Under Construction / Unknown / NEW- Will build to Suit

Area Amenities

Clubhouse / Park-Playground / Pool / Tennis Courts / Horse-Community Barn / Horse Riding Area / Horse Riding Trails / Landing Strip / Pond-Lake / Dock-Community / Water Rights

Exposure:

North / South / East / West / Park / Lake / Water / Pond / City

Remarks (420 Characters)

Lot Dimensions _____x_____

Acreage _____

Type of Home

*1 story / 1.5 story / 2 stories / 3 stories / 4+ stories / Coach House / Earth / Hillside /
Raised Ranch / Split Level / Split Level with Sub / Other*

Style Of House

*American 4-sq / Bi-Level / Brownstone / Bungalow / Cape Cod / Colonial / Contemporary /
Cottage / English / Farmhouse / French Provincial / Georgian / Greystone / Log / Prairie /
Quad Level / Queen Ann / Ranch / Row House / Step Ranch / Traditional / Tri-Level / Tudor /
Victorian / Other*

Exterior

*Aluminum-Vinyl – Steel siding / Brick / Cedar / Frame / Block / Dryvit Type / Glass / Log /
Masonite / Shakes / Stucco / Stone / Marble- Granite / Concrete / Asbestos Siding / Limestone /
Slate / Other / Clad Trim*

Lot Size

*Less than .25 Acres / .25-.49 / .50-.99 / 1-1.99 / 2-4.99 / 5-9.99 / 10+ acres /
Oversized Chicago Lot / Standard Chicago Lot*

Lot Description

*Beach / Chain of Lakes Frontage / Channel Front / Common Grounds / Corner / Cul De Sac /
Dimensions to center of Road / Fenced Yard / Forest Preserve Adjacent / Golf Course Lot /
Horse Allowed / Irregular / Lake Front / Landscaped Professionally / Legal Non conforming /
Paddock / Park Adjacent / Pond / River Front / Stream / Water View / Wooded / Rear of Lot*

Foundation

Block / Brick / Concrete / Pillars / Reinforced Caisson / Stone / Wood / Other

Roof

*Asphalt-Glass Rolled / Asphalt Glass Shingles / Metal / Rubber / Slate / Tar&Gravel / Tile /
Wood Shakes-Shingles / Other*

Other Improvements

Curbs / Gutters / Gated Entry / Sidewalks / Street Lights / Street Paved / Other

Parking? (Garage / Space / None)

Cars _____

If Garage Parking....

Attached Garage / Detached Garage / 1 Car / 1.5 Car / 2 Car / 2.5 Car / 3 Car / 3+ Cars / Assigned Spaces-1 / Assigned Spaces-2 / Unassigned / Garage Door Opener / Transmitter / Carport / Heated / Leased / Owned-Deeded / Underground / None / Sold Separately / On-Site / Off-Site / Tandem

Parking Rental Fees: Low End _____ High End _____

If Space...

Assigned Spaces-1 / Assigned Spaces-2 / Unassigned / Off Alley / Off Street / Side Apron / Underground / Owned / Leased / Zoned Permit / Visitor Parking / Valet / None / Deeded and sold separately / On-Site / Off- Site

Rental Fees: Low End _____ High End _____

Driveway

Asphalt / Brick / Concrete / Dirt / Gravel / Circular / Shared / Off Alley / Side Drive / Heated / Other

Water

Lake Michigan / Public / Private Company / Well Community / Well Private / Well Private Company / Well Shared / Other

Electric

Circuit Breakers / Fuses / 200+ Amp Service / 150 Amp Service / 100 Amp Service / 60 Amp Service / 30 Amp Service

Heat

Gas / Electric / Oil / Propane / Solar / Forced Air / Hot Water-Steam / Baseboard / Radiant / Gravity Air / Heat Pump / Radiators / Space Heater / 2+ Sep. heating systems / Individual Controls / Zones / Other / None

Equipment

Humidifier / Water Softener / Central Vacuum / TV- Cable / TV- Dish / TV Antenna / TV – Rotor / Security System / Intercom / Fire Sprinklers / CO Detectors / Ceiling Fans / Fan-attic exhaust / Fan- Whole House / Sump Pump / Sprinkler-Lawn / Air Cleaner / Air Exchanger

Rooms

Of Rooms _____ # of Bedrooms _____
Full Baths _____ # Half Baths _____
Master Bedroom Bath? (Y/N) # of Fireplaces _____
Basement (Y / N) Basement Bath (Y / N)
Approximate Square Footage _____ (Not required)

Attic

Dormer / Finished / Full / Interior Stair / Pull Down Stair / Unfinished

Bath Amenities

Master Bedroom Bath Full / Master Bedroom Bath Half / Shared Master Bath / Whirlpool / Separate Shower / Handicap Shower / Steam Shower / Double Sink / Bidet

Basement

Full / Partial / Walkout / Finished / Partially Finished / Unfinished / Crawl / Cellar / English / Sub Basement / Slab / Exterior Access / Other / None

Fireplaces

Location- Family Room / Living Room / Master Bedroom / Basement / Other See though- Multi Sided / Wood burning / burning stove / attached fireplace doors-screens / electric / Gas Logs / Gas Starter / Heatilator Type System / Includes Accessories / Portable- Ventless / Decorative only / foundation only

Other Features

Handicapped Access / Handicapped Equipped / Deck / Patio / Porch Screened / Vaulted-Cathedral Ceiling / Skylight / Balcony / Porch / Gazebo / Greenhouse / Storage Shed / Dog Run / Horse Barn / Tennis Court / Boat Dock / Pool Above Ground / Pool in-Ground / Pool Indoors / Hot Tub / Sauna-Steam Room / Bar-Dry / Bar-Wet / Roof Deck

Living Room Dimension ___x___ Floor Level___Flooring___Window Treatments (Y / N)
 Dining Room Dimension ___x___ Floor Level___Flooring___Window Treatments (Y / N)
 Kitchen Dimensions ___x___ Floor Level___Flooring___Window Treatments (Y / N)
 Family Room Dimension ___x___ Floor Level___Flooring___Window Treatments (Y / N)
 Master Bedroom Dimension ___x___ Floor Level___Flooring___Window Treatments (Y / N)
 2nd Bedroom Dimension ___x___ Floor Level___Flooring___Window Treatments (Y / N)
 3rd Bedroom Dimension ___x___ Floor Level___Flooring___Window Treatments (Y / N)
 4th Bedroom Dimension ___x___ Floor Level___Flooring___Window Treatments (Y / N)
 5th Bedroom Dimension ___x___ Floor Level___Flooring___Window Treatments (Y / N)

Other Rooms? (Den, Office, Loft Area, Eating Area, Patio, Balcony, Laundry, Rec Room, etc...)

Name_____Dimensions ___x___ Floor Level ___Flooring ___ Window Treatments (Y/ N)
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Level Choices
B=Basement : W=Walkout Basement : L=Lower : 1=Main Level : 2=2 nd Level : 3=3 rd Level : 4=4 th level : A=Attic
Flooring Choices:
C=Carpet : H=Hardwood : P=Parquet : V=Vinyl : T=Ceramic Tile : O=Other

Level Choices
B=Basement : W=Walkout Basement : L=Lower : 1=Main Level : 2=2 nd level : 3=3 rd Level : 4=4 th Level : A=Attic : N=Not Applicable

Dining Room

Separate / Combined with Living Room / Combined with Family Room / L Shaped

Kitchen

Eating Area- Breakfast Bar / Eating Area- Table Space / Gallery / Island / Pantry- Butler Pantry- Closet / Pantry- Walk in

Appliances

Oven- Double / Oven- Range / Microwave / Dishwasher / Dishwasher-Portable / Refrigerator / Refrigerator Bar / Freezer / Washer / Dryer / Disposal / Trash Compactor / Grill Indoor / Grill Outdoor

Other Rooms

1st floor Bedroom / Darkroom / Den-Office-Study / Enclosed Balcony / Exercise Room / Family Room / Gallery-Foyer / Great Room / In Law Arrangement / Kitchen-Second / Library / Loft / Maid's Room / Porch Enclosed / Porch Screened / Recreation / Sitting Room / Sunroom / Laundry 1st floor / Laundry 2nd floor / Workshop

Taxes _____ Tax Year _____

Special Assessments on Taxes\$ _____

Exemptions

Homeowner / Senior / None / Other

Association Dues \$ _____

Special Assessment (Y/N) Amount Due\$ _____ Amount left \$ _____

Assessments Include (Circle all that apply)

Heat / Air Condition / Water / Electric / Gas / Parking / Taxes / Common Insurance / Security / Security System / Doorman / TV/Cable / Club House / Exercise Room / Pool / Exterior Maintained / Lawn Care / Scavenger / Snow Removal / Lake Rights

For Showings Call _____

Email Address _____

Showing Instructions _____

(IE Baby Naps 1-3)

Coop to Agent who brings in Buyer % _____

(2.5% is Customary; contact me to learn more...)

Possession

Closing / Immediate / Lease Back Required / Negotiable / Prior to Closing / Specific Date / Tenant Rights / Other / Harvest Rights

Sale Terms

Conventional / FHA / VA / Lease- Purchase / Owner May Assist / Rent with Option

Remarks for Agents (Special Instructions that only Realtors can see on the MLS)